

**GARDNERVILLE TOWN BOARD**

**FINAL AGENDA**

**February 3, 2004**

The **Regular** meeting of the Gardnerville Town Board will be held on Tuesday, February 3, 2004, in the Gardnerville Town Hall, 1407 Highway 395 North, Gardnerville, Nevada 89410, beginning at **4:30 p.m.** Copies of the agenda are posted at the following locations prior to the meeting day: Gardnerville Administrative Office, Gardnerville Fire Station, Gardnerville Post Office, Raley's Market, Scolari's Market, Gardnerville, Douglas County, Nevada and on the website <http://town.gardnerville.nv.us>. ALL ITEMS ON THE GARDNERVILLE TOWN BOARD AGENDA ARE SCHEDULED WITH POSSIBLE BOARD ACTION.

**NOTICE TO PERSONS WITH DISABILITIES:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Office in writing at the Town of Gardnerville Administrative Offices, 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

**NOTICE RE: NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on this evenings agenda, and determines that each Rule which is on tonight's agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on tonight's agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Every attempt will be made to follow the above schedule. However, actual times may vary due to the amount of discussion to be covered. The Board reserves the right to take items in any order to accomplish business in the most efficient manner.

**Call to Order – Pledge of Allegiance-Paul Lindsay**

**Approval of the Agenda,** With Board Action to Approve; and to Incorporate in the Motion for Approval of Agenda the Motion Set Forth in Standard Policy No. 7 Regarding Business Impact Statements.

**Approval of Previous Minutes**

**Discuss Good News in Gardnerville**

**Public Comment on Any Item Not on Tonight's Agenda-No Board Action**

**CONSENT CALENDAR**

Consent items may be pulled at the request of Board Members wishing to have an item or items further discussed. When items are pulled for discussion, they will be automatically placed at beginning of the Administrative Agenda. All items shall include discussion and possible action.

Motion to approve consent calendar.

**TOWN DEPARTMENTS**

1. Approve Health and Sanitation Monthly Report
2. Approve Public Works Monthly Report
3. Approve Parks and Recreation Monthly Report

**CORRESPONDENCE**

4. Correspondence received by Town.

**TOWN MANAGER**

5. Approve Claims for January 2004
6. Approve a Town Street Closure/Special Event Application from the Carson Valley Historical Society for "A Taste of Gardnerville" for August 7, 2004 and waive the Town fee.

## Gardnerville Town Board Agenda

7. Recommend approval for a Douglas County Outdoor Festival Event Application for the Carson Valley Historical Society "A Taste of Gardnerville" on August 7, 2004.

### **ADMINISTRATIVE AGENDA**

#### **ITEMS PULLED OFF CONSENT CALENDAR (IF ANY ITEMS WERE PULLED FORM THE CONSENT CALENDAR, THOSE ITEMS WILL BE HEARD AT THIS POINT)**

#### **TOWN BOARD**

8. Discussion and possible action on the final design of Commemorative Medallion, holder, and project elements (approx 10 minutes).
9. Discussion and possible action on Board goals and direction to staff resulting from the January 2004 joint meeting of the Gardnerville and Minden Town Boards (approx 10 minutes).

#### **125<sup>th</sup> BIRTHDAY ADVISORY COMMITTEE**

10. Discussion and possible action on Exclusive Use, Special Event, and Street Closure applications for the three 125<sup>th</sup> Birthday Celebration weekends scheduled for 2004 (approx 20 minutes).
11. Discussion and possible action on submitting Douglas County Outdoor Festival Event Applications for the three 125<sup>th</sup> Birthday Celebration weekends scheduled for 2004 (approx 5 minutes).

#### **TOWN ATTORNEY**

12. Monthly Report of Activities (approx 5 minutes).
13. Discussion and possible action on an Annual Report of Claims against the Town as required by NRS 41.0385 (approx 5 minutes).
14. Discussion and possible action on an update to the Gardnerville Branch Jail project regarding the temporary not to exceed six-month use by the 20/30 Club and potential grant funding opportunities concurrent with budget development (approx 10 minutes).

#### **TOWN ENGINEER**

15. Update on Town projects (approx 5 minutes).

#### **TOWN MAINTENANCE FOREMAN**

16. Monthly Report of Activities-verbal (approx 5 minutes).

#### **TOWN MANAGER**

17. Discussion and possible action on the Manager's monthly report of activities (approx 5 minutes).
18. Discussion and possible action on a Business Impact Statement for the Main Street Lighting project (approx 5 minutes).
19. Discussion and possible action on award of contract for Main Street Lighting, Bid No. 2003-06 (approx 5 minutes).
20. Discussion and possible action on budget development and capital projects for Fiscal Year 2004-2005 (approx 15 minutes).

Annual Budget/Planning Workshop February 18, 2004.

Next Regular Monthly Meeting March 2, 2004

Commemorative Medallion Minting-Carson City Friday March 26

125<sup>th</sup> Student Essay Contest-mid-February through March 15.

Dedication of Heritage Park Sunday March 28 12:00 noon